

MLS# _____ **House** **Lot** **Other**

Purchase Price: _____

Total Commission to Office: _____

Agent Name: _____

Effective Date: _____

Closing Date: _____



Property Address: _____ City: _____

Buyer Agent: _____ Seller Agent: _____

Office: _____

Office: _____

Address: _____

Address: _____

City: _____ State: _____ Zip _____

City: _____ State: _____ Zip: _____

Phone: (____) _____

Phone: (____) _____

Fax: (____) _____

Fax: (____) _____

Email: _____

Email: _____

Buyer Info:

Seller Info:

Name: _____

Name: _____

Address: _____

Address: _____

City: _____ State: _____ Zip: _____

City: _____ State: _____ Zip: _____

Phone: (____) _____

Phone: (____) _____

Email: _____

Email: _____

Referral Amount: \$ _____

Referral Amount: \$ _____

Office: _____

Office: _____

Address: _____

Address: _____

City: _____ State: _____ Zip _____

City: _____ State: _____ Zip: _____

Phone: (____) _____

Phone: (____) _____

Fax: (____) _____

Fax: (____) _____

Email: _____

Email: _____

Closing/Title Company Info:

Lead Generated:

Office: _____

Sign Call Ad Call Internet

Address: _____

Friend/Family Office Lead

City: _____ State: _____ Zip: _____

Other: _____

Phone: (____) _____

Fax: (____) _____

Admin fee overage / shortage:

Email: _____

\$ _____

Amount in Escrow: \$ _____

Cancellation/Other Fee Collected:

\$ _____

Agent signature: _____

Date: _____

Broker signature: _____

Date Paid: _____

Listing agreement (if applicable),
Contract including all addendums and disclosures, hud-1, deed & check required to get paid :)